

## **[ELS Data Privacy and Security Policy]**

# Your Privacy and Security Concerns

### **What data is collected?**

ELS, Inc. ("ELS") collects all district test data and schedule information necessary for analyzing student and teacher performance on criterion and norm referenced tests.

### **How is the data used?**

District test and schedule data is transformed into an easy to analyze format for the sole purpose of test data analysis by district administrators and/or teachers, as chosen by the district superintendent or his/her designee.

### **Who has access to our data?**

Customers of the EZ Test Tracker will be using [www.k12els.com](http://www.k12els.com) to host data and information. Access to all data within these applications is restricted based on User login and passwords.

ELS will not review, share, distribute, print, or reference any such data except as provided in this security policy, or as may be required by law. Individual records may at times be viewed or accessed for the purpose of resolving a problem, support issue, or as may be required by law. Of course, customers are responsible for maintaining the confidentiality and security of their user registration and password.

### **How ELS secures your data...**

ELS utilizes some of the most advanced technology for Internet security available today for your applications on [www.k12els.com](http://www.k12els.com) . When you access our site using Microsoft Internet Explorer versions 5.5 or higher, Secure Socket Layer (SSL) technology protects your information using both server authentication and data encryption, ensuring that your data is safe, secure, and available only to registered Users in your organization. Your data will be completely inaccessible to others.

ELS provides each User in your organization with a unique user name and password that must be entered each time a User logs on. The applications on [www.k12els.com](http://www.k12els.com) issue a session "cookie" only to record encrypted authentication information for the duration of a specific session. The session "cookie" does not include either the username or password of the user. [WWW.k12els.com](http://WWW.k12els.com) does not use "cookies" to store other confidential user and session information, but instead implements more advanced security methods based on dynamic data and encoded session IDs.

In addition, [www.k12els.com](http://www.k12els.com) is hosted in a secure server environment that uses a firewall and other advanced technology to prevent interference or access from outside intruders.