

EZ Test Tracker - Teacher Quick Start Guide

Login:

Password:

School Code:

Login

Go to www.k12els.com, select *ELS Client Login*, enter user information, and select *Login*. Then select the EZ Test Tracker icon.

TAB DESCRIPTIONS

Tests Tab

- This tab displays all years of compiled test results for the entire school.
- Reporting category data can be viewed by selecting the *View Rpt. Cat.* button.
- Graphs comparing school performance to district and state* performance on reporting categories can be viewed by selecting the graph icon (located to the left on each row of data).

Teachers Tab

- This tab displays compiled data for students that the user tested or was credited with testing. Users can view student results for the selected teacher/test combination by selecting the student icon (located to the left on each row of data).
- Reporting category data can be viewed by selecting the *View Rpt. Cat.* button.
- Graphs comparing the user's performance to school, district, and state* performance on reporting categories can be viewed by selecting the graph icon (located to the left on each row of data).

Students Tab

- This tab displays all of the student test data for students tested by the user (or the user was credited with testing) and students currently scheduled in the user's classroom.
- Student filter options include *Tested* (only those tested by the user) or *Enrolled* students (only the user's currently enrolled students). When *Enrolled* is selected in the *Student* filter, the user can select *ALL* scheduled students, or select a specifically scheduled course. (See Filter Menu feature details below.)
- Graphs comparing student performance to school and district performance on reporting categories can be viewed by clicking on the graph icon (located to the left on each row of data).

TAB FEATURES

- **Hyperlinked Data:** Data can be filtered by selecting underlined fields in the data table (e.g. click on 04/05/2011 to filter all test data for the selected test date).
- **Filter Menu:** Data can also be filtered, and columns displayed or hidden, by using the filter menu (accessed by clicking on *Set Filters*).
- **Reporting Category Data:** Reporting category performance (also referred to as subskills or strands) can be viewed for tests by clicking on the *View Rpt. Cat.* button.
- **Reporting Category Key:** A gold key by each test name defines the columns for the corresponding reporting category.

* State Level represents average for all Test Tracker schools, which includes over 2/3's of the state's test data.

If you have any additional questions, contact ELS Customer Support at 877-233-7833 or support@k12els.com.